

THE BROOKFIELD HOTEL



Wedding Brochure



Your Wedding Day at The Brookfield Hotel

Your Wedding Day is one of the most important days in any couples lifetime, a special day to be shared with family and friends. The Brookfield Hotel is the right choice for your Civil Marriage and/or Wedding Reception, knowing that we will plan and prepare your day with enthusiasm and professionalism.

No matter how large or small an occasion you are planning, you can be safe in the knowledge that our professional team of experts can take care of everything on your behalf.

The Brookfield Hotel, in ownership of the Hughes family, with their wealth of experience in the hotel industry, ensures that we are constantly striving to offer the best of everything to all of our guests.

Throughout this brochure you will find details of local suppliers that you may wish to use. These companies are highly recommended by the Brookfield and are experts in their fields – please contact them directly for prices and availability.

Exclusively yours

Please enquire if you would like to take over the complete hotel and bedrooms for twenty-four hours.

THE BROOKFIELD FUNCTION ROOM



The Hermitage Restaurant

The Hermitage Restaurant is one of the hotel's most popular features. With its spacious surroundings, this idyllic room with panoramic views of the gardens can seat a maximum of 120 guests for a reception. It can also be used for larger Civil Marriage ceremonies of up to 100

guests. This room is also popular for evening Wedding parties when a dance floor is revealed and the lighting toned down to give just the right atmosphere! Allow the team at the Brookfield Hotel to ensure you, your family and friends have a magical and memorable day.



ROOMS



The Garden Room

The Garden Room is also available for Civil Marriages and Wedding Reception's, for up to 20 guests, this room offers panoramic views of the Garden, perfect for the smaller Wedding.



ADDITIONAL FUNCTION ROOMS



The Bar

The bar can be run in several ways according to your preference. You may like to keep it strictly cash only or you may prefer to have an account bar to a specified limit before then changing to cash only. Some wedding parties like to have an account bar for soft drinks

only as this accommodates any guests who are not partaking of wine during the meal. We are happy to run the bar according to your instructions and will adhere to it strictly unless advised by you to change it.

The Slipper Room

For a Civil Marriage, the Slipper Room, with its half panelled wood walls, giving it an air of elegance, is our most popular room and will seat a maximum of 40 guests.

Following the marriage of the happy couple, the newlyweds can lead their guests out to our well maintained landscaped gardens, perfect for photographs and weather permitting, finger buffets can be served outside.





The Lumley Room

With a light and airy feel, this room is perfect for an intimate Civil Ceremony for up to 48 guests. A Wedding Breakfast can also hold up to 48 people.



PLANNING YOUR WEDDING





Your Wedding day is one you will remember forever, and the day you get married is perhaps the most important in any couples lifetime.

The Brookfield Hotel offers the perfect venue for a stylish and romantic wedding day. With expertise planning and preparation, we will ensure your day runs smoothly, allowing you time to relax and enjoy the day with your guests.

Once you have chosen The Brookfield Hotel, there are various aspects to be considered. It is vital to us that we have the opportunity to sit down and discuss your exact requirements in detail. This will also enable us to prepare an estimate of costs for you.

For Civil Marriages – as soon as you have made provisional arrangements for your marriage to take place at Brookfield, you should contact the Superintendent Registrar at Fareham. Please telephone 01329 280493 for details of their current fee.

We recommend that you provisionally reserve the Hotel and the Registry office within a few days of each other and then confirm both once you have confirmation from the Registrar that they will be available on the day.



PLANNING YOUR RECEPTION



The Arrival Reception

It is customary to greet your guests with a "Welcome" drink when they arrive at your Reception. You may have a particular drink in mind or you may like us to suggest something. Please find enclosed a selection for you to choose from in this brochure. You will also find a list of suggested Canapés that you may choose to offer your guests with their drinks whilst your photographs are being taken.

Craneswater Wedding Cars

10 Craneswater Avenue
Southsea, Hampshire
PO4 OPB



023 9287 6984

www.craneswaterweddingcars.co.uk

EMAIL: enquiries@craneswaterweddingcars.co.uk

Edmund Bristow

experienced professional

Toastmaster
and

Master of Ceremonies

will ensure that your
Wedding Reception

runs smoothly

For details please

contact Edmund at

7 Bywater Way
Donnington
Chichester PO19 8RW



Tel: 01243 536939 Mobile: 07986 141605

e-mail: edmund_bristow@yahoo.co.uk

<http://www.toastmasteredmundbristow.co.uk/>



The Wedding Breakfast

As far as the Reception is concerned, food and drink are generally thought to be amongst the most important considerations. You can tailor a menu to suit your budget and requirements.

From the dishes shown on the next four pages of this brochure, the choice is yours.



MOONBEAM

Inspired Floral Designs created exclusively for you

Please call Rosemary for a personal consultation

01243 377554 or

07761 155674




If there are any dishes not included in this brochure that you may prefer, please do not hesitate to ask us and we will be more than happy to quote a price for you. We ask that all your guests have the same meal, but obviously we are happy to cater for young children, vegetarian and other special dietary requirements.

As part of your wedding reception we are also delighted to offer with our compliments, use of our cake stand and knife, bud vases for the tables, place cards, menu's and a seating plan. There will be a dedicated member of staff to oversee the organisation of the whole day along with our professional team who will ensure your day is run smoothly from start to finish leaving you able to enjoy your very special occasion.

We are pleased to offer as standard, our table linen in plain white and a selection of coloured napkins. Alternatively if you prefer a specific coloured linen slip cloth and/or napkins, we can make arrangements on your behalf to hire these in. The costs for this can be charged to your account.

ON THE WEDDING MENU

PLEASE CHOOSE ONE STARTER FROM EITHER THE HOT OR COLD SELECTION FOR ALL YOUR GUESTS

Cold Starters

- 1 **Salmon and Herb Roulade, rolled in Herbs, steamed and served chilled with a Lemon Crème Fraîche and Roquette**
- 2 **Melon Coulis with a Fruit Sauce and Seasonal Berries**
- 3 **Tomato and Mozzarella Salad with Basil Oil**
- 4 **Avocado and Prawn Salad with a Lemon Dressing**
- 5 **Smoked Chicken and Bacon Salad with Orange and Pine Nuts**

Hot Starters

- 6 **Tomato and Basil Soup**
- 7 **Mushroom and Herb Soup**
- 8 **Cream of Vegetable Soup**
- 9 **Leek & Potato Soup**
- 10 **Lumley Mushrooms - Pan-Fried Mushrooms with Smoked Bacon, Garlic and Herbs in a White Wine and Cream Sauce**
- 11 **Smokies - Poached Smoked Haddock bound in a Cheese Sauce with Almonds and Spring Onions baked in the oven**
- 12 **Smoked Salmon Tartlet - Smoked Salmon, Prawns and Leeks in a Grain Mustard Cream Sauce in a Pastry Basket**

PLEASE CHOOSE ONE MAIN COURSE FOR ALL GUESTS

Main Course

- 13 **Pan Fried Fillets of Trout on a Bed of Spinach with Sliced Creamed Potato and Crabmeat Butter Sauce**
- 14 **Roast Fillet of Salmon on Fennel with a Prawn Sauce**
- 15 **A choice of Roast Sirloin of Beef, Chicken, Lamb or Turkey**
(PLEASE SELECT ONE - EACH SERVED WITH THE APPROPRIATE ACCOMPANIMENTS)
- 16 **Medallions of Fillet Steak, with a Red Wine and Mushroom Sauce, or Brandy and Peppercorn Cream**
- 17 **Chicken Delaney - Breaded Supreme of Chicken topped with Ham and Melted Cheese with a Red Wine Sauce**
- 18 **Supreme of Chicken Princess, filled with Asparagus and served with a White Wine and Asparagus Cream**
- 19 **Pan-Fried Medallions of Pork Fillet with a Red Pepper Sauce**
- 20 **Confit of Duck Leg with Creamed Potato and Orange Sauce**
- 21 **Roast Stuffed Loin of Lamb – filled with a Mushroom Puree on a Bed of Onion Sauce**
- 22 **Roasted Pepper and Tomato Tart with Melted Mozzarella, on Salad Leaves with Dressing (V)**
- 23 **Pan Fried Chickpea and Herb Cakes with a Rustic Tomato Sauce (V)**
- 24 **Humus, Roasted Aubergine and Tomato Jam Tartlets (V)**

continued on next page:

Dessert List

PLEASE CHOOSE ONE DESSERT FOR ALL GUESTS

- 25 Warm Chocolate Sponge with Berry Compote and Crème Fraîche
- 26 Chocolate Panna Cotta with Vanilla Sauce
- 27 Fruit Pavlova
- 28 Crepes Suzette served with an Orange, Lemon and Brandy Sauce
- 29 A selection of Cheesecakes; Strawberry, Lemon, Vanilla and Ginger or Chocolate
(PLEASE SELECT ONE)
- 30 Apple and Sultana Slice served either Hot or Cold with a Caramel Sauce or Cream
- 31 Strawberries and Cream
- 32 Profiteroles and Chocolate Sauce
- 33 Fresh Fruit Salad
- 34 Fresh Filter Coffee and Tea



Salad Buffet A

- Poached Dressed Salmon
- Roast Turkey
- Roast Sirloin of Beef
- Seafood Pasta
- Roasted Vegetables and Cous Cous
- Spinach, Bacon, Avocado and Orange Salad
- Mixed Garden Salad
- Minted Boiled Potatoes
-
- Selection of Cheese and Biscuits
-
- Fresh Fruit Pavlova
-
- Coffee and Mints

Salad Buffet B

- Roast Sirloin of Beef
- Roast Ham
- Smoked Chicken with Pineapple & Chilli
- Mixed Garden Salad
- Roasted Vegetable Pasta
- Tabouleh Salad
- Egg Mayonnaise
- Minted Boiled Potatoes
-
- Vanilla and Ginger Cheesecake
-
- Coffee and Mints

Canapés

- 35 Smoked Salmon on Granary Bread
- 36 Sesame Prawn Toast
- 37 Chorizo Sausage and Vegetable Fritters
- 38 Mozzarella & Sun Dried Tomato Puff Pastry Wheels
- 39 Ham and Cheese Filo Triangles
- 40 Vegetable Filo Triangles
- 41 Mini Tartlet filled with Smoked Salmon Mousse
- 42 Mini Tartlet filled with Egg and Bacon
- 43 Mini Tartlet filled with Ham and Mustard
- 44 Black Pudding and Pepper Fritter
- 45 Smoked Salmon Blinis

Finger Buffet Selection

- 46 Cocktail Sandwiches
- 47 Bridge Rolls
- 48 Chicken Drumsticks
- 49 Chicken Goujons
- 50 Cocktail Sausage Rolls
- 51 Vegetable Spring Rolls
- 52 Vegetable Samosas
- 53 Crisps, Peanuts and Olives
- 54 Sesame Prawn Toast
- 55 Onion Bhajis
- 56 Pigs in Blankets
- 57 Quiche; Bacon and Onion, Tuna and Leek or Pepper and Sweet Corn
- 58 A selection of Fresh Fruit, Pineapple, Melon, Orange, Grapes and Berries



Hot Buffet

- Chicken in a Mushroom and Smoked Bacon Cream Sauce
- Seafood in a Mild Thai Style
- Green Curry Sauce
- Aromatic Rice
- Roasted Vegetables and Sweet Potatoes
- Jacket Potatoes
- Green Salad
- Tomato, Mozzarella and Spring Onion Salad
-
- Apple Crumble and Custard
-
- Coffee and Mints

Barbecue Menu

- Teriyaki Chicken
- Cumberland Sausages
- Lamb Kebabs, with Onion and Peppers
- Marinated Salmon
- King Prawns
- Garlic Buttered Portobello Mushrooms
- Sweet Potatoes
- Baked Vegetables
- Green Salad
-
- Strawberries and Cream
-
- Coffee and Mints

THE EVENING RECEPTION

You may decide that you would like to invite extra guests to join you for the evening and perhaps have a disco, live music or some other form of entertainment. We can recommend several discos and live soloists or duos to you, but if you prefer to make your own booking you must ensure that the act has been approved by The Brookfield Hotel before confirming with them.

We have the right to refuse any act deemed unsuitable for the venue. Please note that the music has to be finished by 12 midnight.

We offer a selection of buffet menus for you to choose from to serve during the evening reception, once again please see details in this brochure.



Wedding Music & Entertainment



Kaleidoscope

We provide a full range of Classical and Popular combinations including Salon Orchestra, String Quartet, Palm Court Trio, Jazz Bands, Folk Bands and of course Pop & Commercial Groups. We also provide a wide variety of entertainers such as Magicians, Caricaturists and other speciality acts.

As an agency run by musicians, we offer excellent customer service with attention to detail being our highest priority, for further information and our free entertainment pack please call or email us via our website.

0800 298 5499

www.kmusic.co.uk





OCCASIONAL CAKES

Wedding Cake Makers

Stunning handmade cakes,
baked and decorated to order
for any occasion.



For further details or to make a no obligation
appointment contact

Zia Collins on 023 92649181

Teddy Massiah



Types Of Services

- ✓ Background Piano.
- ✓ Keyboards (With or Without Vocals)
- ✓ Disco (Music from the 1930s to the present day)

**For any of the above, just use
the contacts listed below**

- T/phone:- 023 92 83 11 95
- Mobile:- 07931 753 166
- Email:- teddy@massiah.wanadoo.co.uk



ACCOMMODATION



We appreciate that some of your guests may have to travel a considerable distance to attend your Wedding and we are delighted to be able to offer a discount off our current rates for any guests wishing to stay overnight. You may also find, even if they don't have too far to travel, other friends and family may wish to take advantage of this offer and decide to stay overnight. Obviously this is subject to availability and we would ask your guests to book with us direct, mentioning your wedding at the time. This will ensure that our reception team charges the discounted rate.

The Brookfield Hotel has 39 en suite bedrooms including 12 ground floor rooms, two of which are suitable for wheelchair users. Travel cots and z-beds are available for children.

When you are able to visit the hotel we will be more than happy to show you around and view our bedrooms and facilities.







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Most wedding photographs in this brochure have kindly been supplied by Martin Lewis – Photographer



Martin Lewis – Photographer

Martin Lewis prides himself on providing a high quality wedding photography service to help you preserve the unique memories and emotions of your special day.

Based in Emsworth itself, Martin Lewis offers a relaxed, modern and stylish photography service at fantastic value prices. Professionally qualified with the prestigious BIPP and MPA he prides himself in offering couples a professional and high quality service.

Martin offers special incentives for couples marrying mid-week and also inclusive Saturday packages, with no hidden extras. Catering for all budgets and tastes Martin also offers a range of stylish imported albums, if required.

Shooting over 50 local weddings each year, Martin is very familiar with most local churches, venues, alternative local places for fantastic photos of each couple and of course, the Brookfield Hotel. Like many popular photographers, early booking is required & particularly for most summer Saturdays. So why not contact Martin who will be happy to let you know his availability and provide full details:



Martin Lewis – Photographer
47 Southbourne Avenue
Emsworth
Hampshire, PO10 8BB.

e: info@martinlewis.biz w: www.martinlewis.biz

t: 01243 389 632 m: 07761 157 296



BOOKING, CONFIRMATION & GUIDANCE NOTES

Terms and Conditions

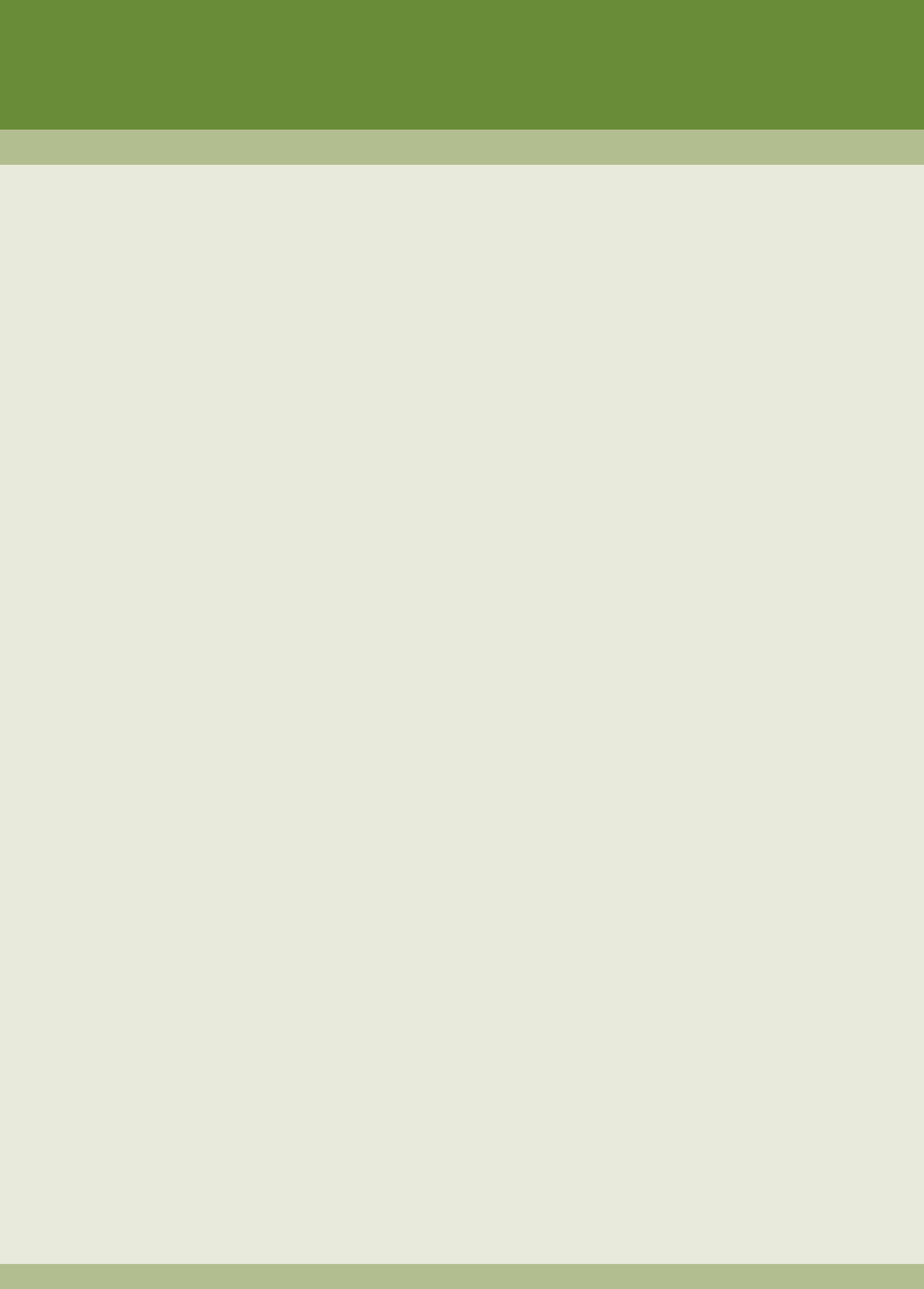
Once you have decided on the date for your wedding, it is then necessary to book the venue. We will be delighted to hold a provisional booking for up to 14 days with absolutely no financial obligation. To confirm we require your written confirmation together with a non-refundable deposit in the sum of £500.00.

This guarantees your booking is secure.

1. The precise number of persons attending should be notified to the hotel no later than 72 hours prior to the wedding / function, this number will be a minimum number of persons charged for.
2. Final details of all menus, wines and table plans shall be agreed no later than 4 weeks prior to the wedding / function.
3. A non-refundable deposit of £500.00 will be required at time of booking. The booking will only be confirmed on receipt of a deposit. This is due 14 days after provisional booking.
4. Once you have decided your requirements we will be able to produce an estimate of costs for you. 80% of the estimated wedding / function account must be paid for, 28 days prior to the wedding / function by cash, credit card or a certified cheque. The balance of your account is to be settled within twenty-four hours after the event.
5. Room hire charges are included in this brochure. If you do not require an evening reception we reserve the right to ask that the premises are vacated by 6.00pm.
6. Minimum numbers for evening functions in the Hermitage Restaurant are 75 with a maximum of 120. If you are holding an evening reception we require you to order a finger buffet from the brochure for the minimum number of guests attending.
7. The hotel does not allow any food or beverages to be brought onto the premises for consumption with the exception of wedding cakes
8. All prices quoted include VAT at the current rate.
9. It is preferred that functions requiring the services of a Disc Jockey hire as recommended by the hotel. We will accept live music, solo, duo performers and bands.
10. The total menu price can only be confirmed once you have chosen your desired menu. The cost will be taken from the current price list.
11. Children from 5 years to 12 years are charged ½ price. Alternative children's menu available on request.
12. Cancellation up to 3 months prior to the booked date will result in a charge calculated on 50% of the estimated cost of the function.
13. Please bear in mind that we may have to alter the price of menu's if they are increased due to market influences beyond our control.
14. May we respectfully remind you that you are responsible for your guest's behaviour at all times during your Reception. Should any of your guests behave in a disruptive or destructive manner, the Management reserve the right to insist that they leave the premises. Please note that any damage incurred will be charged to you.

For those wishing to marry at The Brookfield Hotel

1. As soon as you have made provisional arrangements for your marriage, on approved premises, you should contact the Superintendent Registrar for Fareham (the telephone number is 01329 280493).
2. Without the presence of the Superintendent Registrar and a Registrar there can be no marriage and any arrangements for the use of the premises depend entirely on their availability. It is, therefore, essential that you make an advance booking with the Superintendent for his/her attendance at your proposed marriage as soon as a booking can be accepted. A fee for this attendance will be payable before the Ceremony. Once you have received written confirmation from the Registrar, it would be appreciated if a copy could be sent to the hotel.
3. You will also have to give a Notice of Marriage to the Superintendent Registrar(s) of the District(s) in which you live. This Notice must be given in person by each of you but is valid for twelve months. You should both therefore attend the Registrar Office where you live as soon as possible after notice can be given.
4. You should be warned that any arrangements made for a marriage to take place on the approved premises are dependent on:-
 - a) The attendance of the Superintendent Registrar and a Registrar for the district in which the premises are situated, and
 - b) The issue of the authority or authorities for marriage by the Superintendent Registrar(s) to whom Notice of Marriage was given.
5. When notice is given in a different registration district from the one where the marriage is taking place you will have to collect the authority before the ceremony and ensure that it is delivered to the Registrar who is to attend the ceremony.
6. You should be advised that only a civil, non-religious ceremony can be permitted by the Superintendent Registrar. Any music, reading, words or performance which form any part of the ceremony must be secular. The content of the ceremony must be agreed in advance with the Superintendent Registrar who will be attending the ceremony.
7. Any rights of copyright for music, readings etc, permitted at the ceremony are a matter for you and the holder of the approval, i.e. The Brookfield Hotel.
8. Most Register Offices now operate an appointment system. Initial contact is best made by contacting the Superintendent Registrar at Fareham. Please telephone 01329 280493 to book the Registration Officers for your ceremony and to obtain details of the arrangement by giving notice.



The Brookfield Hotel and Hermitage Restaurant

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SECOND EDITION

Brochure design and production: CTCComms, Emsworth

